



EMPLOYMENT REFERENCE FORM

Name of Applicant _____ Position Applied For _____

Applicant: I certify that this reference is someone who knows me in a professional manner. Appropriate examples are employers, supervisors, advisors and teachers – NOT friends or relatives. I authorize the release of information and waive my right to examine this document.

Signature of Applicant: _____ Date _____

To the Person Completing this Form: The above person has applied for a responsible position working with young children. Please give your full, candid, *entirely confidential* view of his/her character and abilities.

Please Check...	Superior	Above Average	Average	Below Average	Cannot Evaluate
Health					
Promptness					
Emotional maturity					
Responsibility					
Initiative					
Teamwork					
Creativity					
Dependability/reliability					
Loyalty and dedication					
Organizational skills					
Warmth and empathy					
Energy and enthusiasm					
Adaptability and flexibility					
Accepts supervision/suggestions					

Please list the applicant's strengths and/or skills _____

Please list areas where applicant needs to improve _____

Do you know any reasons why this applicant should not be working with children YES NO
 If yes, please explain _____

Evaluator's name _____ Relationship to applicant _____

Work phone _____ Home phone _____



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(REFERENCE CHECK RELEASE FORM)

JOB APPLICANT'S RELEASE TO PROSPECTIVE EMPLOYER
TO REQUEST INFORMATION ABOUT THE APPLICANT

Applicant's Name: _____

I, the undersigned, have requested consideration for employment by Aloha Beach Camp. I am aware and have been informed by Aloha Beach Camp that the statements I make on my job application and during interviews will be completely verified by Aloha Beach Camp.

In order for Aloha Beach Camp to consider my job application, I hereby authorize its Director, or his or her authorized representative, to conduct background checks regarding any and all statements I have made on my employment application and during job interviews, and further, to any other information regarding my previous employment, veracity, skills and/or abilities which Aloha Beach Camp may deem relevant.

I hereby release any individual, firm, partnership, corporation, public official, or public entity from any employment practices liability for providing such information to Aloha Beach Camp.

Applicant's Signature: _____ **Date:** _____

Applicant's Social Security Number: _____

Applicant's Current Address: _____